



## CHILD WINDOW SAFETY DEVICES - WORK ORDER FORM

### CORRESPONDENCE TO:

Full Name \_\_\_\_\_ Company \_\_\_\_\_  
 Telephone \_\_\_\_\_ Email \_\_\_\_\_  
 Billing Address \_\_\_\_\_  
 Suburb \_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_

### BUILDING INFORMATION:

Building Name \_\_\_\_\_ SP Number \_\_\_\_\_  
 Street Address \_\_\_\_\_  
 Suburb \_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_  
 Number of Lots \_\_\_\_\_ Year Built \_\_\_\_\_ Are Registered Plans Available?   
 Strata Plan  Company Title  BMC  Community/Neighbourhood Association  
 Non-Strata  Deposited Plan  Class A Unit Plan  Class B Unit Plan  
 Residential  Commercial  Mixed Use  
 Onsite contact details Name \_\_\_\_\_ Telephone \_\_\_\_\_  
 Is key access required?  Yes  No Keys are available from: \_\_\_\_\_

### NUMBER OF LOCKS:

**Already received a quote? Please provide Quote Reference and skip to end to sign form:** \_\_\_\_\_  
 Total Number of Locks required \_\_\_\_\_ *If unsure, please try method below:*  
 No. of lots \_\_\_\_\_ x No. of windows per lot \_\_\_\_\_ = Total Number of Locks required \_\_\_\_\_  
*Please note if unsure we will quote on 5 x locks per lot and you will only be charged for the locks installed or the min call out fee.*  Unsure

### WINDOW TYPE(S):

If you are unsure of your window type(s), please refer to our Window Identification sheet attached.  
 Casement  Sliding  Bi Fold / Tri Fold  
 Awning & Hopper  Double Hung  Other – Please specify: \_\_\_\_\_

### FRAME TYPE:

Timber Framing  Aluminium Framing

### TENANT CONTACT DETAILS:

Unit Number	Name	Contact Number	Unit Number	Name	Contact Number

*If you need to include additional occupiers details, please attach additional list or contact us for a contact information form*

### FINAL REPORT DETAILS:

Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_ Quote Reference: \_\_\_\_\_

**Please fax form back to 1300 136 037 or email to [orders@solutionsinengineering.com](mailto:orders@solutionsinengineering.com)**

**Should you have any queries, please do not hesitate to call us on 1300 136 036**