



WORK ORDER FORM

- Fire Safety Report Package** inc Fire Safety Report, Fire Evacuation Plan, Evacuation Signs & CD Training
- Fire and Evacuation Plan** **Fire Safety Report**
- Evacuation Signs (Common Property)** **Document Compliance Box**
- Evacuation Signs (Short Term Letting)** **First-Response Training**
- Responsible Person Training or Warden Training** **Evacuation Practice**
- Act as Responsible Person including Evacuation Practise or Fire Safety Advisor**

CORRESPONDENCE TO:

Full Name _____ Company _____
 Telephone _____ Email _____
 Billing Address _____
 Suburb _____ State _____ Postcode _____

BUILDING INFORMATION:

Building Name _____ CTS Number _____ Heritage Listed
 Street Address _____
 Suburb _____ State _____ Postcode _____
 Number of Lots _____ Year Built _____ Registered Plans Available?
 Building Format Plan (BFP/BUP) Standard Form Plan (SFP/GTP) Building Management Statement Non Strata
 Is an onsite meeting required? Name _____ Telephone _____
 Is key access required? Yes No Keys are available from: _____

ADDITIONAL DETAILS:

Is key access required? Yes No If yes, how many lots? _____
 Building Classification (if known) _____ The Building contains: Residential Commercial
 Has a responsible person been nominated? Yes No If yes, please provide details below:
 Full Name _____ Phone Number: _____

EVACUATION SIGNS (If no preference is specified, the material will be laminated)

Additional costs

- OPTION ONE:** A3 Laminated No Additional Costs
- OPTION TWO:** Acrylic Snap Framed Signs - Laminated signs installed in a snap folded 2mm acrylic frame fixed with 2 stainless steel screws and plugs.* A3 \$89 Per Sign
A4: \$79 Per Sign
- OPTION THREE:** Customised Signage Package - Solutions in Fire will customise your signage option to suit your specific needs, arrange printing or fabrication and installation.* Price on application

* Installation methods may vary from above due to the surfaces being fixed to, material availability and other factors

FINAL REPORT DETAILS:

Date report required by: _____ Or SIF to Schedule
 Signature: _____ Date: _____ Quote Reference: _____

Please Fax Form to 1300 136 037 or email us at quotes@solutionsinengineering.com

Should you have any queries, please do not hesitate to call us on 1300 136 036

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