

ESSENTIAL SAFETY MEASURES ASSESSMENT AND EMERGENCY MANAGEMENT PLAN SERVICES ORDER FORM

Essential Safety Measures Assessment (ESMA)
Includes – A full Compliance Report outlining maintenance of ESMs, paths of travel and exits; a complete list of the ESMs and explanatory information and report notes.

Emergency Management Plan (EMP) – CD Training
Includes: A site-specific Emergency Management Plan, Development of Evacuation Signs & CD Fire Evacuation Training for Emergency Control Organiser

Emergency Management Plan (EMP) with onsite Training
Includes: A site-specific Emergency Management Plan, Development of Evacuation Signs & Onsite Fire Evacuation Training

CORRESPONDENCE TO:

Full Name: _____
 Company: _____ Position: _____
 Telephone: _____ E-mail: _____
 Billing Address: _____ Suburb: _____ Postcode: _____

PROPERTY INFORMATION – Please complete below and provide any other details that require updating in our records

Building Name: _____ Plan of Subdivision Number: _____
 Street Address: _____
 Suburb: _____ Number of Lots / m²(total): _____
 Postcode: _____ Number of buildings on plan: _____
 Date of Construction: _____ Number of Storeys (Above Ground): _____
 Plan of Subdivision Non - Strata
 Residential Commercial

Onsite Representative: _____ Telephone: _____
 Building Manager (If applicable): _____ Telephone: _____
 Is an onsite meeting required? Meet with: No meeting is required Onsite Representative Building Manager
 Has an onsite Emergency Control Organiser (ECO) been appointed for this building? Yes No If so, please provide the following details:
 Name: _____ Unit Number: _____
 Phone Number: _____ Email Address: _____
 Date Appointed _____

INFORMATION REQUIRED WITH ORDER:

The Registered Plans are attached OR Please purchase the Registered Plans for \$22.
 If not provided Solutions in Fire will purchase at a cost of \$33.00. :
 The Occupier's Permit is attached OR Please purchase the Occupiers Permit for an additional fee.

ADDITIONAL INFORMATION:

Are there any special items, needs or considerations that need to be taken into account in your order?

FINAL REPORT DETAILS:

Date report required: within 4 weeks OR Specific date: _____ / _____ / _____
 Signature: _____ Date: _____ / _____ / _____ Quote Number (if applicable) : _____

Please fax order form back to 1300 136 037 or email orders@solutionsinengineering.com

Should you have any queries, please do not hesitate to call us on 1300 136 036

All services provided by Solutions in Fire are supplied on the basis of 'Supply Terms and Conditions' which are available from our Office and our website www.solutionsinfire.com