

JOB SAFETY ANALYSIS WORK SHEET
LOCKSMITH MAINTENANCE

ACTIVITY	HAZARDS	RISK CONTROL MEASURES	RESPONSIBLE
General repairs	Slips / Trips / Falls	Wear appropriate non-slip footwear and inspect area for trip hazards before commencing cleaning.	Contractor
Working outdoors	Sunburn	Sunhat / glasses / sunscreen / protective clothing.	Contractor
Repairing Equipment	Electrocution	Ensure all tools are appropriately guarded and electrical appliances are protected by means of a residual current device. Ensure all extension leads are in a safe condition with plugs and connections properly wired.	Contractor
Working at height	Working at height. Electrical hazards	Do not use ladder over 2m high. Use cherry picker or scaffold. Establish perimeter around area that is no-go area. Ensure there are no electrical cables in the vicinity of area.	Contractor
Using power tools	Noise / Vibration / Dust / Electrical hazards.	Wear appropriate personal protective equipment. Ensure all tools are appropriately guarded and electrical appliances are protected by means of a residual current device. Ensure all extension leads are in a safe condition with plugs and connections.	Contractor
Lifting / Moving objects	Back strain	Avoid sharp twisting movements and do not over reach when using tools.	Contractor

NOTE: It is recommended that every Contractor complete and sign the Solutions in Engineering “Contractors Safe Working Agreement”

I have read the JSA Work Sheet and agree to comply with the guidelines as set out in the above mentioned documentation.

Contractor:.....

Signature:..... Date:.....